

**Loudoun Crossing Homeowners Association  
Board of Directors Operational Meeting  
May 19, 2021**

**Attendance:**

Viswa Vasireddy  
James Snyder  
Chris Sheehan  
Sathish Sandu

Shannon Cook, Sequoia Management Company  
Stephanie Smylie, Sequoia Management Company

**Call To Order:**

Viswa Vasireddy called the meeting to order at 6:32 PM.

**Approval of Minutes:**

The Board reviewed the operational meeting minutes from April 21, 2021.

- Chris Sheehan made a motion to approve the operational meeting minutes from April 21, 2021. Sathish Sandu seconded. All were in favor. Motion passed.

**Grounds & Facilities Committee:**

The Board reviewed G&F minutes. Lisa Oliveri was present to provide updates.

May G&F meeting was cancelled; next meeting scheduled for June 2, 2021.

**Architectural Review Committee:**

Jimmy Snyder gave an update on the recent applications.

**Finance Committee:**

The Board reviewed April financials.

The Board reviewed an email from Ilona Skublickas who is resigning from the Finance Committee. Viswa Vasireddy made a motion to accept this resignation. James Snyder seconded. All were in favor. Motion passed.

No current volunteers are willing to Chair at this time. The Board discussed disbanding the Finance Committee due to lack of volunteers.

The Board reviewed one committee application with open interest. Viswa Vasireddy made a motion to appoint Rehka Mallam to the Finance Committee. Sathish Sandu seconded. All were in favor. Motion passed.

**(M) Management to send Finance Committee information to Rehka.**

**Events Committee:**

No events at this time.

The Board reviewed one committee application with open interest. Viswa Vasireddy made a motion to appoint Rehka Mallam to the Finance Committee. Sathish Sandu seconded. All were in favor. Motion passed.

**(M) Management to send Social Committee information to Rehka.**

**Resident Forum:**

One resident was present to discuss a request to have violation charges waived from his account, as the violation occurred while he was living out of state due to the pandemic, and he did not receive the certified mail notices due to a halt in his mail being forwarded. The violation has since been corrected. The Board will discuss further in Executive Session. Management advised the homeowner will receive a decision letter in the mail, though he is welcome to contact management sooner.

**Management Report:**

The Board reviewed monthly Premier reports.

Management informed the Board that the Arlington Oaks tot-lot gate has been fixed.

Management is waiting on more bids for clubhouse wood staining. Tabled for review.

Fountain installation update: Initial easement documents were notarized incorrectly and need to be signed again.

**(M) Management currently working with the homeowners to obtain new signatures.**

Clubhouse wasp control update: Treatment conducted and will be included in regular service throughout the pool season.

Shim Parcel update: Property lines being marked by the landowners in the coming weeks.

**(M) Management maintaining contact with landowners and will continue to update the Board and association as needed.**

### **Old Business:**

The Board reviewed a recent email from Patriot and discussed recent service issues.

#### **(M) Management to send a letter to Patriot advising of breach of contract.**

2021 pool season update: Covid-19 guidelines lifted with Virginia's new Executive Order. The Board discussed maintaining current pool rules or reverting to a "normal" pool season. The Board agreed to operate this pool season under normal, pre-Covid practice, while reminding residents who are unvaccinated or partially vaccinated to still practice social distancing and continue to wear masks.

The Board also discussed opening the gym. Chris Sheehan made a motion to open the gym and reconvene normally beginning May 29, 2021, per the Governor's order. James Snyder seconded. All were in favor. Motion passed.

### **New Business:**

The Board reviewed April financials.

The Board reviewed tot-lot inspection reports and agreed to move forward with recommended repairs.

The Board reviewed Pro-Pave's sidewalk & curb proposal. Tabled for G&F recommendation.

The Board reviewed a proposal for the clubhouse system RBH panel upgrade in the amount of \$934.92. Chris Sheehan made a motion to accept the proposal. Sathish Sandu seconded. All were in favor. Motion passed.

The Board reviewed a tree replacement proposal from Premier for the removal of a tree stump and planting of a Willow Oak Tree for \$395.00. Chris Sheehan made a motion to accept Premier's proposal. James Snyder seconded. All were in favor. Motion passed.

The Board reviewed the operational calendar. Chris Sheehan made a motion to cancel June meeting due to scheduling conflicts involving several Board members. James Snyder seconded. All were in favor. Motion passed.

#### **(M) Management to update meeting schedule on the website calendar and operational calendar.**

#### **(M) Management to obtain bids for geese control around the clubhouse/pool area.**

**Executive Session:**

James Snyder made a motion to move into executive session at 7:05 PM. Chris Sheehan seconded. All were in favor. Motion passed.

Viswa Vasireddy made a motion to reconvene in open session at 7:16 PM. James Snyder seconded. All were in favor. Motion passed.

James Snyder motioned to accept decisions as noted below –  
Acct # LOU1641519– Waive all but certified mail fees.  
Acct# LOU1325527 – Waive all but certified mail fees.

Satish Sandu seconded. All were in favor. Motion passed.

**Adjournment**

Viswa Vasireddy made a motion to adjourn the meeting at 7:16 PM. Jimmy Snyder seconded. All were in favor. Motion passed.